



PREESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 23 March 2020 at 9.30am at Preesall Youth and Community Centre, Lancaster Road, Preesall

Present: Cllrs P Orme (Mayor), A Cropper, J Cropper, T Johnson, K Nicholls, N Patrick, A Tarpey-Black, D Williams, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council; 2 members of the public.

251a(1) Apologies for absence

Cllr Burn; Cllr Drobny.

251b(1) Absent without apology

None

252(2) Declaration of interests and dispensations

Cllr Johnson - union interest (employment matters).

253(3) Minutes of the last meeting

Councillors approved as a correct record the minutes of the meeting held on 9 March 2020.

254(4) Public participation

*At the request of the Mayor, councillors **resolved** to adjourn the meeting at 9.32am to allow non-councillors to speak.*

- Councillors were presented with information from members of the public who had established a COVID-19 volunteer response group within the village. Councillors were asked to consider providing financial support to the group to cover the initial set up costs for the provision of health and safety cleaning packs to protect volunteers and other members of the public when assistance is provided. Costs incurred so far were £467, with £350 having been raised by public donation.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting at 10.15am.*

255(5) Coronavirus contingency planning

a) Resolved: to extend the delegation of council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus, such delegation to enable the Council to fulfil its responsibilities to its residents. The clerk's authority to spend in an emergency to be increased to £2,000 in consultation with the Mayor and Finance committee chairman.

Preesall Town Council meeting 23 March Final

Signature.....

b) Resolved: that all personnel matters be delegated fully to the Personnel committee without need to refer-back to full council.

The Civic events committee to be suspended for the time being.

Finance committee – clerk to email committee re decisions to be made.

c) Resolved: for the clerk to inform all participants that the VE day Celebrations planned for 8 May are cancelled.

d) It was reported that a meeting had taken place with Father Shaw and that a list of key contacts in each parish had been drawn up. The clerk had been nominated as the contact point for Preesall.

Resolved: for the clerk to produce a list of key contacts providing food/services Over Wyre and for this to be put on the council's website and noticeboard.

256(6) To consider known items to date

i)Planning

Application Number: 20/00188/FUL

Proposal: Removal of existing storage building, erection of steel portal framed building for use of storing horse-riding equipment (resubmission of 19/00850/FUL)

Location: Lancaster Farm Burned House Lane Preesall Poulton-Le-Fylde Lancashire

Resolved: The Town Council raised no objections to the proposal.
(9 in favour, 1 against)

Application Number: 20/00208/FUL

Proposal: Two storey side extension, single storey rear extension (resubmission of app: 19/00637/FUL).

Location: Edale, 48 Rosslyn Avenue Preesall Lancashire FY6 0H

Resolved: The Town Council raised no objections to the proposal.
(6 in favour, 2 against, 2 abstain)

It was suggested that applications coming in during the period of lock down be circulated to all councillors by email in the first instance, then for councillor Orme to comment a couple of days later. All comments to be collated by the clerk and passed as observations to Wyre Planning.

It was also suggested that the clerk provide a weekly bulletin if there were any developments that councillors needed to be made aware of. If a decision or a view is needed then copy out on a Friday for a response by the following Tuesday.

ii) Finance

Councillors **resolved**:

a) To approve the following payments:	Payment type	
Clerk's expenses on behalf of council (to 17/3/2020)	BACS	180.10
LALC fees (Inv.2160)	300032	745.62
Lancashire County Council (5200207563)	300033	616.80
P Orme – BKV competition	300034	30.00

b) To note cheques signed/payments made outside the meeting:	Payment type	
Dr Stephen Parr-Burman (BH/324/2020)	BACS	180.00
Archer Safety Signs (INVARCH110239)	300030	142.28
Smith of Derby (Inv. 0113728)	300031	258.00

Councillors also noted the list of expected expenditure for the next three months based on expenditure incurred in 2019:

April

P&KEYCA - £6000

Eon (Xmas lights) - £15 to 20

May

Towers & Gornall - £474

Known payments to be incurred in the coming month:

1xGlasdon bench for member of public (awaiting confirmation of price)

Stationery – ink required.

A number of payments made by direct debit, some of these will increase in line with inflation from April.

Salaries – these will be as agreed in the October review of the clerk's employment, conducted by the personnel committee and agreed by full council – resolution 142(23), and the lengthsman's salary as per the agreed budget limits agreed in January 190(7). The latter to be adjusted in line with the council's policy on sickness absence pay.

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Councillors discussed the request made during the public session for funds to be made available to the COVID-19 volunteer group.

**Resolved:** that the council would provide funding to the group for a one of purchase of safety products, to be packaged by the group. A unit price per pack to be provided on the council's grant application form prior to payment being issued.

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Councillors to communicate via email with the clerk. Councillors to ensure that only their .org council email address is used on council business and that council documentation should not be sent to non-council email addresses.

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There being no further business, the Mayor closed the meeting at 10.45am.